



leeds metropolitan university

# **Academic Principles and Regulations**

## **Section C2: Achievement of Credit**

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## **SECTION C2: ACHIEVEMENT OF CREDIT**

### **C2.1 Credit: General Provisions**

#### **C2.1.1 Unit of Study**

The basic unit of study within the University is the module.

#### **C2.1.2 Module Credit**

Each module will have a defined credit outcome.

#### **C2.1.3 Definition of Credit**

##### **(A) Quantity and Standard**

Credit is defined in respect of

- the quantity (value) and
- the standard (level) obtainable (e.g. 15 credits at Level 5).

##### **(B) Notional Study Hours**

For each credit point, 10 notional study hours are required.

##### **(C) Specific and General**

For the purposes of admissions with academic credit, such credit is further defined as:

- general credit and/or
- specific credit.

#### **C2.1.4 Recognition of Achieved Credit**

The credit achieved by a student in respect of a module will be defined by:

- the value (credit weighting) and
- the level.

#### **C2.1.5 Recognition of Individual Performance**

Individual performance will be further defined by the standard of achievement in that module as described by the accepted University marking conventions. [See Section C1.6.1]

#### **C2.1.6 Admissions with Academic Credit**

Admission with credit is subject to the following provisions.

##### **(A) General Credit**

General credit refers to the value (quantity) of credit and the level (standard) attributable to:

- a taught module of learning
- learning achieved through experience
- the credit achieved through the attainment of an award.

##### **(B) Specific Credit**

Specific credit refers to the value (quantity) and the level (standard) which can be accepted as contributing towards a specific programme of study.

#### **C2.1.7 ECTS**

The University recognises the principles and mechanisms of the European Community Course Credit Transfer and Accumulation System (ECTS).

### **C2.2 Ratification of Achievement of Credit**

#### **C2.2.1 Credit**

Module success and its associated credit must be ratified formally by a Board of Examiners or an Examination Committee.

#### **C2.3 Recording of Credit**

##### **C2.3.1 Credit**

Each credit achievement will be recorded on the individual student's Transcript of Credit, along with the actual mark achieved.

#### **C2.4 Credit and Awards**

##### **C2.4.1 Limits on the Acceptance of Credit**

Once ratified credit has been accepted towards the conferment of an award, such credit *cannot* be accepted as contributing towards the requirements for the conferment of another award at the same or lower level.

#### **C2.5 Successful Module Completion**

##### **C2.5.1 Threshold Pass**

The threshold pass for a module is an average of 40% achieved across all components of assessment within the module.

##### **C2.5.2 Completion of Assessment**

In order to be awarded credit for a module, a student must normally have completed the assessment requirements associated with that module.

##### **C2.5.3 Overall Achievement**

In order to be awarded credit for a module, a student must have achieved a mark of 40% overall for that module.

## **C2.6 Penalties for Late Submission**

### **C2.6.1 Penalties**

The University has established penalties for the late submission of coursework. These penalties can be found at Section C1.5.7.

## **C2.7 Disabled Students and Students with Specific Learning Difficulties**

### **C2.7.1 General Provisions**

If a student is unable through disability or other learning difficulty to be assessed by the usual method, separate arrangements may be made for examinations or other assessments.

### **C2.7.2 Detailed Regulations and Procedures**

For the detailed regulations and procedures relating to this, see Section C10: Disabled Students and Students with Specific Learning Difficulties.

## **C2.8 Cheating, Plagiarism and Other Forms of Unfair Practice**

### **C2.8.1 General Provisions**

The University operates an Unfair Practice Board to consider admitted or found cases of cheating, plagiarism and unfair practice across the institution.

Collaborating bodies may either choose to:

- Establish an Unfair Practice Board or;
- Consider admitted or found cases of cheating, plagiarism and unfair practice via the appropriate Board of Examiners.

### **C2.8.2 Detailed Regulations**

For the detailed regulations relating to this, see Section C9: Cheating, Plagiarism and Other Forms of Unfair Practice.