

# Understanding your timetable

The information on your timetable may include the name of the modules, room codes, week numbers and lecturers.

## Room codes

These are some examples of room codes: HC FF105 CQ D310 CQ CHC309

Room codes begin with either HC or CQ. This simply indicates the campus, HC = Headingley Campus, CQ = Civic Quarter.

The next letters indicate the building.

### Headingley Campus buildings

#### **Prefix: HC**

- BR:** Brontë Hall
- CAE:** Caedmon Hall
- CAR:** Carnegie Hall
- CRI:** Carnegie Research Institute
- CV:** Cavendish Hall
- DT:** Design Technology Centre
- FF:** Fairfax Hall
- GR:** The Grange
- HCS:** Headingley Carnegie Stadium (note: This is approx 20 mins walk from the main Headingley Campus site)
- JG:** James Graham Building
- LE:** Leighton Hall
- MC:** Macaulay Hall
- PR:** Priestley Hall

### Civic Quarter buildings:

#### **Prefix: CQ**

- BP:** Broadcasting Place
- C:** C Building
- CHC:** Cloth Hall Court
- D:** D Building
- EP:** Electric Press
- LSB:** Leslie Silver Building
- OBH:** Old Broadcasting House
- OSB:** Old School Board
- RB:** Rose Bowl

#### **These Civic Quarter buildings do not have the CQ prefix:**

- QS:** Queen Square
- QS H:** Queen Square House
- QS NT:** Queen Square Northern Terrace

After the building code, the room number is indicated.

Numbers prefixed by 'G' are on the ground floor, e.g. G15

Numbers beginning with '1' are on the first floor, e.g. 105

Numbers beginning with '2' are on the second floor, e.g. 227

Etc.

Some examples of room codes are:

HC DTG07 (*ground floor room in DT Block, Headingley Campus*)

HC CV207 (*2<sup>nd</sup> floor room in Cavendish Hall, Headingley Campus*)

HC HCS301 (*3<sup>rd</sup> floor room at Headingley Carnegie Stand*)

HC JGG11 (LTA) (*Lecture theatre A, James Graham building, Headingley Campus*)

CQ C814 (*8<sup>th</sup> floor room in C Building*)

CQ CHCG06 (*ground floor room in Cloth Hall Court, Civic Quarter*)

CQ EP211 (*2<sup>nd</sup> floor room in Electric Press building, Civic Quarter*)

QS NTG14 (*ground floor room in Queens Square, Northern Terrace*)

CQ RB231 (*2<sup>nd</sup> floor room in the Rose Bowl, Civic Quarter*)

### **Lecture Theatres**

At Headingley the main lecture theatres are in the James Graham building, e.g. HC JGG11 (LTA) is Lecture Theatre A.

At Civic Quarter in addition to the lecture theatres in the Rose Bowl and Cloth Hall Court, there are three lecture theatres coded as:

CQ LSBG01 (LTB 1)

CQ LSBG01 (LTB 2)

CQ LSBG01 (LTB 3)

The codes indicate they are in the in the Leslie Silver Building. However, please note that they are accessed via B Building.

### **Sports Facilities (Accessed through Sports Centre, University Sport)**

Sports facilities show an abbreviated version of the facility in brackets, e.g.

HC SBG10 (BL SPRT HL) = Blue sport hall

HC SGG01 (GRN SPRT HL) = Green sport hall

HC DSG08 (POOL) = Swimming pool

### **Week numbers**

Your timetable shows week numbers rather than dates.

In the academic year 2009-10, week 1 is the week of 31<sup>st</sup> August 2009.

The academic calendar can be viewed at:

[http://www.leedsmet.ac.uk/metoffice/gov/index\\_regs\\_calendars.htm](http://www.leedsmet.ac.uk/metoffice/gov/index_regs_calendars.htm)

You may find it helpful to mark the week numbers in a diary.

### **Campus maps**

Can be found at: <http://www.leedsmet.ac.uk/090616-Map.pdf>

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